In FDM, Reviewers, Senior Legal Counsel Assistants, and Supervisor Assistants can view the Reporting and Review status of any reports that have been submitted. In addition, you can view a summary report of the types of reports that have been submitted.
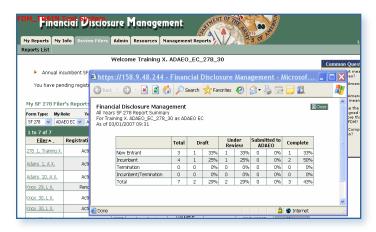
Checking Reporting and Review Status

1. To check Reporting and Review status select **Review Filers | Reports List**.

2. Make the appropriate sorting selections at the top of the Report List and click **Go**. The sorting defaults are as follows:

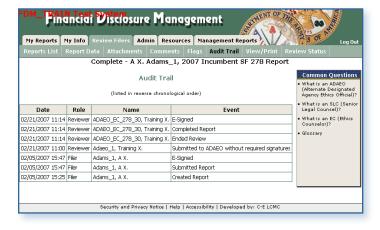| Form Type	OGE 450
My Role	Your highest role in FDM
Year	Current year
Reporting Status	All
Review Status	Under Review

Printing the Reports List Page

1. On the **Reports List page**, click **Printer Friendly**. A Printer Friendly Reports List is displayed.

2. You can click the **Printer icon** on your browser's tool bar or right-click the report window and click **Print** on the menu that is displayed.

3. Click **Close** to exit the report.

Viewing a Report Summary

1. On the **Reports List page**, click **Report Summary**.

2. You can click the **Printer icon** on your browser's tool bar or right-click the report window and click **Print** on the menu that is displayed.

3. Click **Close** to exit the report.

Audit Trail

In FDM, the Audit Trail time stamps report activities such as creation of a draft report, extensions and amendments. Assigned reviewers receive an automated e-mail message once a filer submits their financial disclosure report for review in FDM. View a financial disclosure report's audit trail to determine the timeliness of filing and review.

1. Select **Report Filers | Report List.**

2. Select **View** beside the appropriate financial disclosure report.

3. Click **Audit Trail**. The Audit Trail page displays.

4. Review the Submitted By Event date.